



A Publication of the North
Carolina Federation of
Business and Professional
Women's Clubs, Inc.

Tar Heel Woman

June, 2011 - Vol. 86, Issue 6

What's Inside...

- President's Message (2)
- State Conference Schedule (3)
- President Elect's Message(4-5)
- Vice President's Message (6)
- Tar Heel Woman Editor (6)
- Leadership Development (7)
- Foundation BPW/NC (8-9)
- Foundation Bylaw (10-18)



DARE TO DREAM

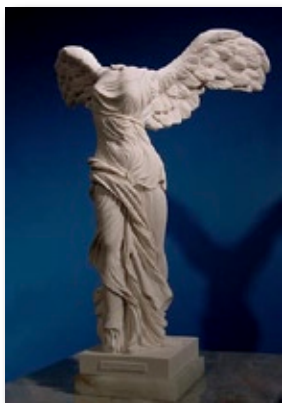
Time remains to register for the State Conference. Check the website (www.bpw-nc.org) and the April issue of THW for details.

Important to note that the last day to register and get the conference rate for the hotel is June 16. We cannot hold the hotel price beyond that date.

All members and guests are invited to the 2011 Annual State Convention hosted by the North Carolina Federation of Business and Professional Women's Clubs, Inc.

Wayne-Duplin Business and Professional Women's Club will serve as the official hostess of the Convention. The event will be held at the Riverside Hilton in Wilmington, North Carolina on June 24th and 25th, 2011.

The theme of this year's convention is Women Living Well.



President's Message

Gail Harper

2010-2011

BPW/NC President



2010 – 2011
BPW/NC
Leadership Team



BPW/NC
Executive Committee

President:

Gail Harper
gailharper@embarqmail.com

President-Elect:

Rhonda Hunter
hunterbpw@yahoo.com

Vice President:

Virginia Adamson
virginia.adamson@yahoo.com

Treasurer:

Tonya Holbert
uofmiwolverine@aol.com

Secretary:

Leanne Schuller
leanne.schuller@yahoo.com

**Immediate Past
State President:**

Joanna Moses-Elliott
jomoell@yahoo.com

Parliamentarian:

Carolyn Williams
cbwbpw@carolina.rr.com

What a wonderful year this has been! Thank you all for your kindness and hospitality as I have traveled the state this past year. It has been wonderful putting faces with names and meeting all of you in person. I will forever cherish these memories and friendships.

We have accomplished so many things this past year.

- A membership database and web site were installed to allow us to register online and have current data regarding membership and registrations.
- Many clubs have updated their local bylaws and updated their membership database.
- A documentary, "Pioneers in Skirts", was completed and will be shown at state conference.
- Two successful WEE events were held in the central and western regions of the state.
- This is our sixth issue of the Tar Heel Woman and what a beautiful publication we have had this year.
- We have had updates to the bylaws and improvements at Headquarters. The natural gas line was completed helping our tenants economically and allowing us to remain competitive in the rental market.
- A successful legislative day was held in Raleigh in conjunction with NC Women United.
- PE Rhonda Hunter and I attended leadership training in New York with other BPW presidents from around the country and world.

We have all had the opportunity to grow personally, professionally, and politically this year.

Join us in Wilmington to celebrate the progress we have made this year and to install next year's leadership team. The conference begins at 7:00 pm on Friday night. See you there.

2011 State Conference Schedule

Thursday

| | | | | | |
|----|------|---|-------|-------|---|
| PM | 1:00 | Federation Executive Committee Meeting | 9:30 | 10:05 | Breakout sessions |
| | 2:45 | Board of Trustees Meeting | | | Social Media |
| | 3:45 | Federation Board Meeting | | | Financial Session |
| | 6:30 | 8:30 Dinner Cruise, Ready to board at 6:15 | 10:05 | 10:40 | Breakout sessions |
| | 8:45 | Hospitality Suite Margaritas and Daiquiris | | | Relaxation via Art |
| | | | | | Mind/Body Stress free Nutrition and Exercise |

Friday

| | | | | | |
|----|-------|---|-------|-------|-----------------------------|
| AM | | Breakfast on Your Own | 10:55 | | Young Careerist Speeches |
| | 9:00 | Movie Studio Tour - Sign up Thurs. in Hospitality Suite | 11:30 | 1:00 | Awards Luncheon |
| | | Lunch on Your Own | 1:15 | 1:50 | Caring for Family |
| PM | 12:00 | Foundation Board Meeting | 2:00 | 3:00 | Foundation Meeting |
| | 2:00 | 4:00 Institutes | 3:15 | 3:45 | Memorial Service |
| | 4:00 | Registration | 4:00 | 5:30 | Federation Meeting |
| | 7:00 | 11:00 Conference Begins Welcome; Presentation of Colors—Girl Scouts | 7:00 | 10:30 | Installation Banquet |
| | 7:15 | Dinner | | | |
| | 8:00 | Keynote - Beth Grant | | | |
| | 8:40 | Past State Presidents Parade | | | |
| | 8:55 | Documentary—Ashley Maria | | | |
| | 9:20 | Zumba | | | |
| | 9:45 | 1st Business Session Entertainment | | | |

Saturday

| | | |
|----|------|--|
| AM | 7:00 | Registration |
| | 7:30 | 8:45 Round Table Discussion Breakfast |
| | 8:45 | 9:20 Selling Yourself |
| | 9:00 | YC Competition Hospitality Suite |

By Special Request...



Fancy, favorite or fun, don a fedora for the evening! In honor of the Past State Presidents, Madam President Gail Harper asks that you wear your favorite hat to the Friday night events.

President Elect Rhonda Hunter



2010 – 2011
BPW/NC
Leader-
ship Team

*BPW/NC
Standing
Committees*

Finance:

Paisley Wessell
paisley.wessell@wa-
choviasec.com

Foundation BPW/NC:

Susan Benton Wilson
scbenton@wagnernoble.com

BPW/USA Foundation:

Caryl Sinfield
caryl@sinfield.us

Legislation / Issues Management:

Pat Sledge
psledge@ptmc.net

Public Relations:

Barbara High-Tyre
hightyre@aol.com

Young Careerist:

Elva Graham
greenthumb@intrstar.net
Lindsay Barwick
lindsaybarwick@gmail.com

Awards:

Kacey Case-Smith
kacey.smith@ncfbins.com

I am excited that your new board of directors has come together. I am truly honored to have the high caliber of women who have stepped up and accepted my challenge to serve on the board of directors. They are anxious to serve you—the members—and the state. I have confidence that each and every one will do their part to continue to make the organization grow. I took careful consideration in trying to match up the job descriptions with the skills of those who would take the leadership roles along with factoring in getting a good mix from across the state, and good representation for all members.

I am now busy preparing the calendar, planning the year, and will soon begin formulating of the new budget with the finance chair. I know we have not had this year's conference yet but I am also busy with my conference chair planning next year's conference.

I am also excited about the wonderful conference coming up in Wilmington. President Gail Harper and Conference Chair Marsha Lewis have been hard at work to make this a great one! There are lots of surprises in store for us all. Please make your plans to attend now, it won't be all business with the fun elements that they have incorporated just for us.

The BPW-Lincolnton Club is busy planning for my installation on Saturday night as your next state president along with the other dedicated officers and I hope each and every one of you will be there to share in our commitments to you as we are installed by a former state president Mary Lou Bell.

Mary Lou, along with many others, has been so supportive as I have been elected each year to serve you along the way. Two other very special ladies, Mary Shelton Drum and Faye Painter, have been with me every step of the way and many miles; as my travel companions. They have seen me at my best and also my worst and the true friends they are; they still like me anyway. BPW-Lincolnton Club have been my avid supporters at home and I thank them for their continued belief in me.

Let's Paint the Town Red!

As a special request, President Elect Rhonda is asking all members to wear her favorite color, **RED** to the Installation Banquet!



Thanks!



Gail Harper your president has done a wonderful job this year and a lot of progress has been accomplished. Thank you Gail for your mentoring this year and I hope I do you proud. I appreciate you being my sounding board and glad you will still be on the board during my year as the immediate past president as you really are a good listener and that is a good sign of a great leader.

I ask you the members for your support as I take on this new responsibility as your next state president. Working for two different non-profit organizations during my career makes me well aware of how transparent we need to be as an organization and I want you to know that I

will be carrying on this practice as your leader. I hope we can face each other openly with the same desires to put women's issues as our mission and goals foremost. We may not always be on the same page but as professional women we can quickly resolve the issues and turn the page together.

One of my greatest desires is for us to have excellent programs throughout the year that will reiterate why we became BPW members in the first place.

As a special request I am asking all members to wear my favorite color "Red" for the installation banquet. Hope to be seeing "Red".

Vice President Virginia Adamson



Dare to Dream: Stay Active and Involved

Another year of BPW work is drawing to a close. Clubs around the State are electing and installing new officers, turning in award applications, preparing for State Conference, and reviewing the accomplishments of this year.

Now is the time to start planning for the coming year. What will you do to stay active in BPW? Have you volunteered to serve on your club's executive committee or board? Are you raising funds for scholarships? Are you assisting in scheduling a speaker for one of your club's meetings? Have you planned to accomplish another level in the coming year on the Starbright Award? Are you planning to attend the Women Empowered and Enlightened event for the fall? Be sure to look at www.bpw-nc.org to see when clubs around the State have events that you might like to visit. There's something out there for all of us and visiting sister clubs is a great way to meet new BPW sisters.

The best way to continue the legacy of our sisters who have come before us is to remain active and involved in our BPW activities at the club and state level.

By the way, have you registered for State Conference in Wilmington in June? Come join a great group of women for an exciting weekend of BPW! I'll be looking for you!

Dare to Dream...Act now to stay involved!

Tar Heel Woman Editor, Candy Zulkosky



This is the final THW issue that I will be presenting to you, the BPW/NC members. It has been a privilege and pleasure to serve for this past year under President Gail's leadership and guidance. I have endeavored to publish each issue according to the Dare to Dream theme and vision provided by President Gail.

A special thanks is extended to the BPW/NC state board members who provided this editor with outstanding quality and quantity of articles and photos to publish. A publication is only as good as its content, and your board members have provided excellent content this past year.

Thank you, BPW/NC for the opportunity to serve. And best of luck to the new editor who will be present President Elect Rhonda's vision to you in the August issue of THW.

Leadership Development

2010 – 2011
BPW/NC
Leadership Team
Special Committees

Career Woman Year

Varnell Kinnin
varnellk@hotmail.com

Governance

Michelle Evans
michellebpw@yahoo.com

Historian

Verna Taylor
msvernamaetaylor@yahoo.com

Hospitality

Sandra Torrans
sandra.torrans@houseofraeford.com

HQ Coordinator

Julie Tomkovik
jwtkomk@mindspring.com

Info Technology

Theresa Carter
theresa@pcmedvac.com

Leadership

Development

Mary Shelton Drum
msdrum@charter.net

Nominating

Mimi Zelman
mimi@womenwithknowhow.com

State Conference

Marsha Lewis
mlewis@duplinschools.net

Communications

Candy Zulkosky
bpw@writingbytes.com

Board of Trustees

Carolyn Williams
cbwbpw@carolina.rr.com

Webmaster

Rhonda Hunter
webmaster@bpw-nc.org

Women Joining Forces

Trina Hines
hinescgl@aol.com

Mary Shelton Drum



Remember this important date:

October 21-22, 2011 Fall WEE Event

I am so very proud and continually excited to be involved with the Women Empowered and Enlightened Events that have been held across the state this past year. As a professional educator, it has always been my conviction that learning is a lifelong journey. I never lose the thrill and the satisfaction of being presented with something new that is either going to make my professional life easier, my personal life less stressful, or improve my general well being.

The WEE Events provide an outlet for all of us to take advantage of the hard work and dedication of the Host Clubs as they help BPW/NC members to develop professionally, politically, and personally.

In the fall, the Raleigh Club presented an outstanding array of speakers and topics for our membership plus two wonderful opportunities for fellowship and fun.

Our spring WEE Event, hosted by the Granite Falls Club, offered the attendees exceptional speakers who truly taught us to be "Smart, Successful, Safe, Secure, and Savvy!" Dr. Jimmy Atkins of Mountain State University presented "Leading Across Boundaries and Building Coalitions" and concluded with an activity that had everyone in the room involved and coordinating with each other in order to be successful. Sharon Poarch, Executive Director of the Shelter Home in Lenoir and former police officer, shared her expertise on personal safety. Chris Poteet of Alltel Wireless offered invaluable information about safeguarding our personal electronic equipment. President Gail Harper issued her official welcome to Wilmington for our State Conference. On Friday night, the group traveled to the Johnny Wilson farm for a delicious meal, entertainment, and a ride on a trailer pulled by a tractor through the beautiful bucolic countryside of Sawmills.

Congratulations to Granite Falls President Linda Crowder and the members of this Club for hosting their second successful WEE Event.

I know that I have definitely been "Empowered and Enlightened" this past year. I hope that you have attended a WEE Event and have enjoyed the experience that our Host Clubs have worked so hard to provide for you.

Thank you for the opportunity to serve once again this year as your Leadership Development Chair.

BPW/North Carolina Foundation

From the Resource page of BPW Foundation (<http://www.bpwfoundation.org/index.php/resources/>) you can find numerous research options. When I was attending UNC-Asheville, working on my BS in Computer Science, I had several opportunities to write term papers. More than a few times, I turned to the research at BPW Foundation for support and ideas.

The most convenient resource is the Rawalt Online Resource Center (http://www.bpwfoundation.org/index.php/resources/rawalt_online_resource_center/) where you can access an E-Card Catalog system, as well as many reports, publications, and statistics covering BPW history, working women issues, women veterans, Generation X and Y, and other areas of interest. You can also find links to the Department of Veterans Affairs, Mobility Agenda, the US Census Bureau, and other agencies that provide statistics and information.

I remember a speech I had to write for a Humanities class; I chose women's suffrage as my topic. I used some of the historical records available from the Rawalt Online Resource Center, a clipping from the Disney movie "Mary Poppins," and my personal experiences at our

Policy & Action Conferences to develop a multi-media presentation that wowed my professor and (I hope) educated the young 18 to 22 year olds in the class (and let's just say I was about 15 years older than everyone in class). And, yes, I got the only A in a class of 20.

To continue to provide timely information and research, it is important that the BPW Foundation continues to receive our support, as it benefits us as working women and as supporters of working women and women veterans. And do not forget that you can also access the Grass roots Tools (found by clicking on the Engage link in the middle of the home page; it is then the last item in the list under What's New on the resulting page) which include the Advocacy Center, the Media Toolkit, the Equal Pay Day Toolkit, National Business Women's Week®, the graphic standards manual, suggested programming focus, and the Young Careerists Manual. We are still the grass roots of this organization, and we must not forget that.

Please be reminded that there will be an opportunity at State Conference for you to show your support of the BPW Foundation, its mission and programs, so bring those checkbooks!

Notice of Annual Meeting

The North Carolina Business and Professional Women's Foundation, Inc. will hold its Annual Meeting during the BPW/NC State Convention in Wilmington, NC on June 25, 2011. Refer to the Convention Program for exact time and location. All BPW members are invited and urged to attend this meeting.

BPW/North Carolina Foundation

North Carolina Business and Professional Women's Foundation, Inc. Board of Directors Interim Action

July 6, 2010 (via e-mail)

- Approved the selection of Kay Jones to serve on the Foundation Board for a two year term beginning 2010-2011.
- Approved request to allow the Granite Falls BPW to funnel a grant for a Leadership Conference from the Granite Savings Bank Endowment Fund through the Foundation.
- Approved the selection of Bernice Barchan to serve on the Foundation Board for a two year term beginning 2010-2011.

July 17, 2010

- Approved the selection of Faye Painter to serve on the Foundation Board of Directors for a two year term beginning 2010-2011.
- Elected Kay Jones as Foundation Treasurer.
- Elected Pat Sledge, Secretary and Carolyn Williams, Vice Chair.
- Approved the purchase of Quick Books Pro and reimburse the chair \$51.06 with funds to come from the fund balance.
- Established goals for 2010-2011 for the Foundation.
- Appointed to Foundation Committees:
Grants - Mary Alice Wells
Finance - Linda Hardy
Bylaws - Carolyn Williams
Scholarship - Jo Naylor
- Bylaws updates to be addressed by Carolyn Williams, Kay Jones and Susan Benton Wilson.
- Handbook revision to be addressed by Foundation Chair Susan Benton Wilson
- Approved that the Audit Committee for the Federation of BPW/NC serve as the Audit Committee for the Foundation.
- Established Yahoo Group as communication vehicle for Board Members.

October 2, 2010

- Approved the selection of Marjorie Connor and Stephanie Williams to serve as co-chairs of the Green and Gold Committee.
- Scholarship Chair, Joanne Naylor presented a Recommendation Form to be added



Susan
Benton Wilson

to the Foundation Scholarship application posted on the BPW/NC Website to facilitate the receipt of information for each applicant.

- Approved to engage in a letter solicitation for contributions to the Foundation, with letters mailed to BPW/NC members and to Club Presidents during the third week of October. A receptacle provided for contributions to be received during the November WEE event in Raleigh.
- Adopted recommended document record holding period for the Foundation, based on documents retention protocol which had been adopted by Board of Trustees

February 19, 2011

- Approved the proposed bylaws amendments for consideration by members attending the BPW/NC Foundation Annual meeting at State Conference.
- Adopted the Whistle blower Policy and Conflict of Interest Policy as policy for the Foundation Board of Directors.
- Approved Foundation Handbook revisions.
- Appointed a Task Force to review criteria for the scholarships and rework some of the wording.
- Approved fund raisers for Scholarships at State Conference to include a silent auction for gently used purses donated by BPW members, and several items offered via the purchase of a raffle tickets at State Conference. Ideas being discussed are a weekend at a beach cottage and the preparation of a Federal and NC individual income tax return by a CPA.

BPW/North Carolina Foundation

Proposed Bylaws Changes

North Carolina Business and Professional Women's Foundation, Inc.

June 25, 2011

Tar Heel Woman

10

June, 2011

| Current | Proposed | Rationale |
|--|--|---|
| BYLAWS OF THE FOUNDATION OF THE NORTH CAROLINA FEDERATION OF BUSINESS AND PROFESSIONAL WOMEN'S CLUBS, INC | BYLAWS OF THE NORTH CAROLINA BUSINESS AND PROFESSIONAL WOMEN'S FOUNDATION, INC. | To correct the name to the legal name of the organization |
| (Amended 6/26/2010) | (Amended 6/25/2011) | To update the date to the most recent amendment |
| ARTICLE I - NAME | | |
| The name of this organization shall be the Foundation of the N. C. Federation of Business and Professional Women's Clubs, Inc. (hereinafter referred to as the BPW/NC Foundation). | The name of this organization shall be the North Carolina Business and Professional Women's Foundation, Inc. (hereinafter referred to as the BPW/NC Foundation). | To correct the name to the legal name of the organization |
| ARTICLE III - OBJECTIVES | | |
| The objectives for which the BPW/NC Foundation is organized are: | | |
| (a) To support the mission of the BPW/NC Federation. | (a) To support the mission of the North Carolina Federation of Business and Professional Women's Clubs, Inc. (hereinafter referred to as the BPW/NC Federation). | To clarify the entity and establish how it will be referred to subsequently |
| (d) To ensure long-term financial security for the Foundation. | (d) To ensure long-term financial security for the BPW/NC Foundation. | Editorial |
| ARTICLE V - MEMBERSHIP | | |
| The membership of the BPW/NC Foundation shall consist of all members in good standing of the North Carolina Federation of Business and Professional Women's Clubs, Inc. | The membership of the BPW/NC Foundation shall consist of all members in good standing of the BPW/NC Federation. | Editorial |

| Current | Proposed | Rationale |
|--|--|--|
| ARTICLE VII - ANNUAL MEETING | | |
| <p>The Annual Meeting of the members of the BPW/NC Foundation shall be held during the Annual Convention of the North Carolina Federation of Business and Professional Women’s Clubs, Inc. Notice of the Annual Meeting shall be given in the official publication of the North Carolina Federation of Business and Professional Women’s Clubs, Inc. not less than thirty (30) days prior to the date of the proposed meeting.</p> | <p>Section 1. The Annual Meeting of the members of the BPW/NC Foundation shall be held during the Annual Convention of the BPW/NC Federation. Notice of the Annual Meeting shall be given in the official publication (hereinafter referred to as the Tar Heel Woman) of the BPW/NC Federation not less than thirty (30) days prior to the date of the proposed meeting.</p> | <p>To add section number and establish name of the official publication</p> |
| | <p>Section 2. The voting body shall be all duly registered members in good standing.</p> | <p>To establish what constitutes the voting body</p> |
| | <p>Section 3. No member shall have more than one (1) vote and no voting by proxy shall be allowed.</p> | <p>To establish voting rights</p> |
| | <p>Section 4. A quorum shall be a majority of the duly registered members.</p> | <p>To establish what constitutes a quorum</p> |
| | <p>Section 5. The purposes of the Annual Meeting shall include, but not be limited to:</p> | <p>To establish purpose of Annual Meeting</p> |
| | <ul style="list-style-type: none"> a) Receive reports b) Act upon recommendations and other business presented c) Consider proposed by-laws revisions d) Adopt an annual budget. | |
| ARTICLE VIII - BOARD OF DIRECTORS | | |
| <p>Section 1. The Board of Directors (hereafter known as the Foundation Board) shall consist of the BPW/NC Federation President, President-Elect, the BPW/NC Board of Trustees Chair, five additional members (BPW/NC members in good standing and/or external members), with a minimum of three (3) being BPW/NC members, and the Chair. The Parliamentarian shall serve without vote.</p> | <p>Section 1. The Board of Directors (hereinafter referred to as the Foundation Board) shall consist of:</p> <ul style="list-style-type: none"> a) The Chair b) The BPW/NC Federation President c) The BPW/NC Federation President-Elect d) The BPW/NC Federation Board of Trustees Chair | <p>To clarify who the board members are and establish committee chairs as being members and therefore eligible to vote</p> |

| Current | Proposed | Rationale |
|---|--|--|
| | <p>e) Five (5) or more additional members. These members shall be either BPW/NC Federation members in good standing or external members with a minimum of three (3) being BPW/NC Federation members</p> <p>f) Chairs of Standing and Special Committees</p> <p>The Parliamentarian shall serve without vote.</p> | |
| <p>Section 2. The Chair of the Foundation Board will be appointed annually by the BPW/NC Federation Executive Committee at the Post Conference Meeting. The Chair should be a member in good standing of BPW/NC.</p> | <p>Section 2. The Chair of the Foundation Board shall be appointed annually by the BPW/NC Federation President-Elect with the approval of the BPW/NC Federation Executive Committee. The Chair should be a member in good standing of the BPW/NC Federation and shall serve without vote except in the case of a tie vote by the other Foundation Board members.</p> | <p>To correct who appoints the Chair , that she should be a member in good standing, and establish that she serves without vote except in the case of a tie.</p> |
| <p>Section 3. Directors, other than the BPW/NC Federation Executive Committee members and Board of Trustees Chair, will serve a two-year term, with the option to serve one additional two-year term, for a maximum of four consecutive years.</p> | <p>Section 3. Directors, other than the Chair, the BPW/NC Federation Executive Committee members and BPW/NC Federation Board of Trustees Chair, shall serve a two-year term, with the option to serve one additional two-year term, for a maximum of four (4) consecutive years.</p> | <p>To add the Chair as not serving a 2 year term</p> |
| <p>(b) The Directors, other than the BPW/NC Federation Executive Committee members and Board of Trustees Chair, shall be selected on a rotational basis. Two Directors will be replaced on the even numbered years and the remaining three on odd numbered years.</p> | <p>(b) The Directors, other than the BPW/NC Federation President, the BPW/NC Federation President-Elect, and the BPW/NC Board of Trustees Chair, shall be selected on a rotational basis. One half of the Directors shall be replaced on the even numbered years and the remaining one half on odd numbered years. If there are an uneven number of members, one less member than half will be replaced on the even numbered years and one more member than half will be replaced on the odd numbered years.</p> | <p>To specify which Federation officers are involved. To clarify the rotational method of selection.</p> |

| Current | Proposed | Rationale |
|--|--|---|
| Section 4. The Foundation Board shall transact business of the BPW/ NC Foundation between Annual Meetings including: | | |
| (c) Appoint Committee Chairs as deemed necessary, including but not limited to the Standing Committees: Finance, Green and Gold, Grant, and Scholarship. Directors can also serve as Foundation Committee Chairs. | (c) Appoint Standing Committee Chairs. Directors may serve as Standing Committee Chairs. | To clarify which committee chairs are involved. To delete the names of committees since they are outlined in another section. |
| (d) Create a special committee or task force, when necessary, to carry out a specified task which does not fall within the responsibility of any Standing Committee. | (d) Create a Special Committee or Task Force, when necessary, to carry out a specified task which does not fall within the responsibility of any Standing Committee and appoint committee chairs or task force chairs to any such Special Committee or Task Force created. Directors may also serve as Special Committee or Task Force Chairs. | To provide for the appointment of chairs and allow Directors to serve as chairs. |
| (g) Continually evaluate and measure the BPW/NC Foundation programs to ensure they meet the Foundation's mission and objectives. | (g) Continually evaluate and measure the BPW/NC Foundation programs to ensure they meet the BPW/NC Foundation's mission and objectives. | Editorial |
| (h) Appoint by vote at the Winter Foundation Board meeting a Nominating Committee to select candidates for the open Directors' positions. Vote on the candidates will be held at a Foundation Board meeting prior to the annual State Convention Foundation meeting. | (h) Appoint by vote at the Winter BPW/NC Foundation Board meeting a Nominating Committee to select candidates for the open Directors' positions. Vote on the candidates will be held at a BPW/NC Foundation Board meeting prior to the Annual Meeting. | Editorial |
| (i) Elect the Vice Chair and Secretary annually at the first Foundation Board meeting following the annual State Convention. The Vice Chair and Secretary may be re-elected annually as long as they are members of the Foundation Board. | (i) Elect the Vice Chair, Secretary and Treasurer annually at the first BPW/NC Foundation Board meeting following the Annual Meeting. The Vice Chair, Secretary, and Treasurer may be re-elected annually as long as they are members of the BPW/NC Foundation Board. | To add the Treasurer to the officers to be elected. |

| Current | Proposed | Rationale |
|---|--|---|
| (j) Abide by and amend, as needed, the BPW/NC Foundation Bylaws and Policies and Procedures. | | |
| 1. Bylaws' changes are to be reviewed by the BPW/NC Federation Parliamentarian to ensure no conflicts with BPW/NC and BPW/USA Federation bylaws. | 1. Bylaws revisions are to be reviewed by the BPW/NC Federation Parliamentarian to ensure no conflicts with BPW/NC Federation bylaws. | Editorial |
| 2. The membership body at the annual BPW/NC Conference will approve bylaws and changes. | 2. The voting body at the Annual Meeting will approve bylaws changes. | Editorial |
| (k) Prepare an annual budget to be presented to the BPW/NC Foundation membership for approval at the annual State Convention, following BPW/NC Federation guidelines for preparing the annual budget. | (k) Approve an annual budget to be presented to the BPW/NC Foundation membership for approval at the Annual Meeting. | Editorial |
| (l) Seek professional counsel, as needed. | | |
| | (m) Be responsible for having an annual audit of the financial records performed. | To add this responsibility to the Board |
| Section 5. The majority of the voting members shall constitute a quorum. Committee Chairs, unless also serving as a Director, will not have a vote on the Board. | Section 5. The majority of the voting members shall constitute a quorum. | To allow Committee chairs to have a vote |
| | Section 6. No member shall have more than one (1) vote, and no voting by proxy shall be allowed. | To establish voting rights |
| Section 6. Regular meetings of the Foundation Board shall be held a minimum of once per quarter, at a time, method and place designated by the Chair. | Section 7. Regular meetings of the Foundation Board shall be held a minimum of once per quarter, at a time, method and place designated by the Chair. | Renumbering only |
| | Section 8. Members of the Foundation Board shall submit a documented requisition for reimbursement of budgeted expenses to the Chair by June 30. No reimbursement shall be made after that date. | To establish reimbursement policy |
| | Section 9. Review the federal and state tax returns, if any are required to be filed, prior to their filing with the appropriate taxing authority. | To establish responsibility for tax return filing |

| Current | Proposed | Rationale |
|----------------|--|---|
| | ARTICLE IX - STANDING COMMITTEES | |
| | Section 1. The Standing Committees of the BPW/NC Foundation shall be Finance, Green and Gold, Grants, and Scholarship. | To establish which committees are Standing Committees |
| | Section 2. Standing Committee Chairs and members shall be appointed for a term of one (1) year and may be re-appointed. No individual shall serve more than three (3) consecutive years on the same committee. | To establish the term of Standing Committee Chairs and members |
| | Section 3. The Finance Committee shall be comprised of a chair and such other members as deemed necessary. The Finance Committee shall prepare an annual budget for the BPW/NC Foundation, generally supervise all expenditures of the BPW/NC Foundation, and assist the BPW/NC Foundation in developing a sound financial policy. The Finance Committee Chair shall serve as an ex-officio member, without vote, on all committees whose programs require the expenditure of monies. The Treasurer of the BPW/NC Foundation shall be an ex-officio member of the Finance Committee. | To establish the make up and responsibilities of the Finance Committee |
| | Section 4. The Green and Gold Committee shall be comprised of a chair and such other members as deemed necessary. The Green and Gold Committee shall make suggestions to the BPW/NC Foundation Board for fundraising ideas and shall coordinate all aspects of such fundraising activities. | To establish the make up and responsibilities of the Green and Gold Committee |
| | Section 5. The Grants Committee shall be comprised of a chair and such other members as deemed necessary. The Grants Committee shall be responsible for investigating potential sources of grant funds for use in supporting events or programs which further the mission and objectives of the BPW/NC Foundation. The Grants Committee shall coordinate all aspects of obtaining such grants and compliance with grant requirements and restrictions. | To establish the make up and responsibilities of the Grants Committee |

| Current | Proposed | Rationale |
|--|--|--|
| | Section 6. The Scholarship Committee shall be comprised of a chair and such other members as deemed necessary. The Scholarship Committee shall coordinate all aspects of obtaining and reviewing potential scholarship recipients and make recommendations to the BPW/NC Foundation Board for awarding scholarships. | To establish the make up and responsibilities of the Scholarship Committee |
| | ARTICLE X - SPECIAL COMMITTEES AND TASK FORCES | To add new article |
| | Section 1. The terms of members of the Special Committees and Task Forces as created by the Foundation board shall automatically terminate at the end of the BPW/NC Foundation fiscal year, such members being eligible for reappointment in the next fiscal year, | To establish the term of Special Committees and Task Forces |
| | Section 2. The Bylaws Committee shall receive suggestions and make recommendations for amendments to the bylaws and present them to the Foundation Board for action that it deems suitable, including but not limited to, revision, approval, and subsequent presentation to the BPW/NC Foundation members for approval. | To establish responsibilities of Bylaws Committee |
| | Section 3. The Handbook Committee shall receive suggestions and make recommendations for revisions to the BPW/NC Foundation Handbook and present them to the Foundation Board for action that it deems suitable. | To establish responsibilities of Handbook Committee |
| | Section 4. The Nominating Committee shall select candidates for the open Board member positions for the upcoming fiscal year and present such candidates to the Foundation Board for election at the Foundation Board meeting prior to the Annual Meeting. | To establish responsibilities of Nominating Committee |
| ARTICLE IX - DUTIES OF OFFICERS | ARTICLE XI - DUTIES OF OFFICERS | Renumbering only |
| Section 1. The Chair shall be the principle officer of the State Foundation and shall: | Section 1. The Chair shall be the principal officer of the BPW/NC Foundation and shall: | Editorial |

| Current | Proposed | Rationale |
|---|---|---|
| (a) Be the liaison between the BPW/NC Federation Board of Directors and the BPW/NC Foundation Board of Directors. | (a) Be the liaison between the BPW/NC Federation Board of Directors and the Foundation Board. | Editorial |
| (c) Attend BPW/NC Federation Board of Directors' meetings, the Strategic Long Range Planning Committee meetings and the annual State Conventions. | (c) Attend BPW/NC Federation Board of Directors' meetings, the Strategic Long Range Planning Committee meetings and the annual State Convention. | Editorial |
| (h) Prepare the agendas for and preside over all meetings of the BPW/NC Foundation Board of Directors. | (h) Prepare the agendas for and preside over all meetings of the Foundation Board and the Annual Meeting. | Editorial and add Annual Meeting |
| | (j) Serve as an ex-officio member of all committees. | To add responsibility |
| Section 2. The Vice Chair shall: | | |
| (c) Send copies of such minutes to all members of the Foundation Board within four weeks following a meeting. | (c) Send copies of such minutes to all members of the Foundation Board within two weeks after approval has been obtained from the Chair. | To modify time table for distribution of minutes |
| Section 4. The Treasurer shall: | | |
| (a) Prepare a monthly financial report and distribute it to the Foundation Board members. | (a) Prepare a monthly financial statement and distribute it to the Foundation Board members. | Editorial |
| (b) Present written reports at the Annual Convention. | (b) Present an annual financial statement at the Annual Meeting. | To clarify what is to be presented and where |
| (c) Disburse funds only upon presentation of original bills and properly executed vouchers signed by the BPW/NC Federation President and BPW/NC Foundation Chair, subject to budgetary limitations. | (c) Disburse funds only upon presentation of original bills and properly executed requisitions signed by the BPW/NC Foundation Chair, subject to budgetary limitations. | Editorial and to remove requirement for Federation President to approve Foundation expenditures |
| | (e) Coordinate the preparation and filing of any federal and/or state tax returns as required by law. | To add responsibility to the position |
| (e) Deliver to the newly elected Treasurer all funds, securities and records following audit. | (f) Deliver to the newly elected Treasurer all funds, securities and records within two weeks of the completion of the audit. | To add deadline to duty |
| ARTICLE X - FISCAL YEAR | ARTICLE XII - FISCAL YEAR | Renumbering |
| ARTICLE XI - PARLIAMENTARY AUTHORITY | ARTICLE XIII - PARLIAMENTARY AUTHORITY | Renumbering |

| Current | Proposed | Rationale |
|---|---|--|
| ARTICLE XII - AMENDMENTS | ARTICLE XIV - AMENDMENTS | Renumbering |
| These bylaws may be made, altered or rescinded in whole, or in part, at the annual meeting by the membership upon recommendation of the Foundation Board. | Section 1. These bylaws may be made, altered or rescinded in whole, or in part, at the Annual Meeting by the membership upon recommendation of the Foundation Board. | To add section number and editorial |
| | Section 2. Proposed amendments approved by the Foundation Board shall be published in the Tar Heel Woman prior to the Annual Meeting. | To provide for distribution of changes prior to Annual Meeting |
| ARTICLE XIV - AMENDMENT OF CHARTER | ARTICLE XV - AMENDMENT OF CHARTER | Renumbering |
| The Charter of this organization may be amended in whole or in part at any annual meeting by a two-thirds vote of the members present and voting, provided the proposed change has been read at a Foundation Board's meeting prior to the annual meeting. | The Charter of this organization may be amended in whole or in part at any annual meeting by a two-thirds vote of the members present and voting, provided the proposed change has been read at a Foundation Board's meeting prior to the Annual Meeting. | Editorial |
| ARTICLE XV - DISSOLUTION | ARTICLE XVI - DISSOLUTION | Renumbering |
| | | |

Remember to bring your gently used purses to the State Conference for auction...and your checkbooks to buy those treasures donated by others!



Tar Heel Woman June, 2011 Vol. 86, Issue 6

North Carolina
Federation of Business
and Professional
Women's Clubs, Inc.
(BPW/NC)
P.O. Box 276
Carboro, NC 27510-
0276



Tar Heel Woman is a
publication of BPW/NC.
It is published six times
a year and distributed
without charge to all
BPW/NC members.
BPW Foundation
Officers, State Presidents,
and organization
partners.

Submissions may be
made by sending to:
Candy Zulkosky, Editor
bpw@writingbytes.com

Reserved is the right to
accept, edit, or reject any
material submitted for
publication.

